

## **CABINET MEMBER FOR COMMUNITY COHESION**

**Venue: Town Hall, Moorgate  
Street, Rotherham.**

**Date: Monday, 26 March 2007**

**Time: 8.30 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Apologies for Absence.
4. Declarations of Interest.

#### **For Decision/Approval:-**

5. Minutes of the meeting held on 19th February, 2007 (herewith). (Pages 1 - 3)
6. Community Cohesion Action Plan 2007-2008 (report herewith) (Pages 4 - 11)

#### **For Discussion/Progress:-**

7. Culture and Leisure Services – Community Cohesion Introduction (report herewith) (Pages 12 - 23)

#### **For Information:-**

8. Rotherham MBC's Corporate Consultation and Community Involvement (CCI) Framework Progress Report (April 2006-January 2007) (report herewith) (Pages 24 - 38)
9. Exclusion of the Press and Public.  
The following item is likely to be considered in the absence of the press and public as being exempt under Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (information relates to financial or business affairs).

10. Rotherham Women's Strategy Budget (report herewith) (Pages 39 - 40)
11. Annual Plan for the Group
12. Date and Time of Next Meeting - 23d April, 2007 at 8.30 a.m.

**COMMUNITY COHESION  
19th February, 2007**

Present:- Councillor Hussain (in the Chair); Councillors Ali and Burton.

**111. DECLARATIONS OF INTEREST**

Councillor Ali declared a prejudicial interest in Minute No. 117 on the grounds that he was employed by the Diversity Forum and left the room whilst the discussion on this item took place.

**112. MINUTES OF THE MEETING HELD ON 22ND JANUARY, 2007**

Resolved:- That the minutes of the meeting held on 22<sup>nd</sup> January, 2007 be approved as a correct record for signature by the Chairman, subject to an amendment to Minute No. 100 for the word "homeland" to be replaced with the word "motherland".

Reference was also made to Minute No. 102 (Equality Mark Certificate), which was received on the Council's behalf by Councillor Burton at a ceremony held in London on 8<sup>th</sup> February, 2007.

It was suggested that all those involved in achieving Level 3 of the Equality Mark be formally thanked for their hard work.

With regard to Minute No. 107 (Commission on Integration and Cohesion Consultation) the Cabinet Member confirmed he had passed some information on to the Commission.

**113. SAFER NEIGHBOURHOOD TEAM IMPROVEMENT PLAN –  
DEVELOPMENT OF NEIGHBOURHOOD ACTION GROUPS**

Consideration was given to a report presented by Janet Greenwood, Safer Neighbourhood Team Manager, which detailed the latest developments of the Neighbourhood Action Groups, built on the work done by the Safer Rotherham Partnership to develop Area Assembly level problem solving partnerships, able to respond to local community safety concerns.

Specific information was provided on how the Community Influence Cycle principles were applied to identify the crime and disorder priorities for each Area Assembly (Safer Neighbourhood Team), which in turn fed into the borough wide Joint Strategic Assessment.

Copies of the latest Safer Neighbourhood Improvement Plan were circulated, which ensured strategic development and operational delivery of the Safer Neighbourhood framework.

An explanation of the colour coding on the Improvement Plan was provided and attention drawn to the report, which described what the

Safer Neighbourhood Teams represented, the four main elements and who they were.

Discussion ensued on the need to keep Ward Members fully informed of any incidents in their areas, the need for effective communication and feedback and the timescales involved for implementation.

Resolved:- (1) That the positive steps taken to develop the Safer Neighbourhood Teams' Improvement Plan be noted.

(2) That the principles of priority setting for the Safer Neighbourhood Teams be noted.

(3) That an update on the Implementation Plan be provided in April, 2007.

#### **114. ANNUAL PLAN FOR THE GROUP**

Consideration was given to the Annual Plan for Community Cohesion. Officers would give consideration to the contents to be included and an update be provided in due course.

Resolved:- That the current contents of the Annual Plan be noted.

#### **115. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended March 2006) - (information relating to financial or business affairs).

#### **116. ICIB CONTRIBUTION TO CITIZENS ADVICE BUREAU**

Consideration was given to a report presented by Zafar Saleem, Equalities and Diversity Manager, which provided details of a request for approval for additional funds in line with an existing agreement.

Discussion ensued on the detail of the agreement, the match funding for rent, reasons why the funding had been overlooked, additional sums to be provided and payment of the residual balance.

Resolved:- That the additional £6,000 from the Infrastructure and Corporate Initiatives Fund as match funding towards rent, in line with the agreement, be approved.

#### **117. INFRASTRUCTURE AND CORPORATE INITIATIVES FUND (ICIB) - FUNDING OF COMMUNITY LEGAL ADVICE SERVICES**

Consideration was given to a report presented by Zafar Saleem, Equalities and Diversity Manager, which provided details of proposals for funding of Community Legal Advice Services from the Infrastructure and Corporate Initiatives Fund.

Specific reference was made to the background of the fund and current five projects funded, funding proposals for four of the projects, funding for the Community Legal Services Partnership Co-ordinator, advice review update and the budget position.

As part of the discussions by the Corporate Management Team, who agreed that a consolidated and rationalised approach to various advice services was needed, it was suggested that the scope of the review be widened, taking account of the commissioning and OJEC position and the budget implications through a scrutiny review.

A discussion and a question and answer session ensued on issues around the budget available, the need for further work across the whole Council to re-engineer services to deliver better efficiency for advice and avoid duplication, as well as visiting the projects funded via the Infrastructure and Corporate Initiatives Fund.

Resolved:- (1) That the funding of the following advice and information projects for the financial year 2007/2008 be approved:-

- Rotherham Citizens Advice Bureau.
- Kiveton Park Independent Advice Centre.
- Ferham Advice Centre Enterprises.
- Rotherham Diversity Forum (Immigration Project).

(2) That the amounts for each project as set out in the report be agreed.

(3) That funding for the Community Legal Services Partnership Co-ordinator (CLSP) post not be renewed.

(4) That the reserve of the funding saved from non-renewal of CLSP post be used to off-set the projected overspend on the Infrastructure and Corporate Initiatives Fund budget.

(5) That the proposed review of Community Legal Advice Services be noted.

**118. DATE AND TIME OF NEXT MEETING - 26TH MARCH, 2007 AT 8.30 A.M.**

Resolved:- That the next meeting of the Cabinet Member for Community Cohesion take place on Monday, 26<sup>th</sup> March, 2007 at 8.30 a.m.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	Cabinet Member (Community Cohesion) Delegated Powers Meeting
<b>2.</b>	<b>Date:</b>	26 <sup>th</sup> March 2007
<b>3.</b>	<b>Title:</b>	Community Cohesion Action Plan 2007-2008 (All Wards)
<b>4.</b>	<b>Directorate:</b>	Chief Executive's

### 5. Summary

To seek endorsement of the Community Cohesion Action Plan 2007-2008, which has been produced by the Community Cohesion Group, a sub-group of the Proud Theme Board.

This item will also help inform Members of the key themes and strands of activity in relation to Community Cohesion.

### 6. Recommendations

**Delegated Powers meeting is recommended to:**

- (i) Approve the Community Cohesion Action Plan 2007-2008 as set out in Appendix 1.**
- (ii) Agree to receive performance reports on a regular basis.**

## 7. Proposals and Details

The Local Strategic Partnership (LSP) Community Cohesion Group, reporting to the Proud Board, reformed in summer 2006. The group has membership drawn from the vcs, LSP, RMBC, SYP, PCT, and local community. A key priority for the group was the production of a focussed action plan that would take forward the commitment to create stronger and safer communities through implementation of cohesion activities. A draft plan was first presented to the Community Cohesion Group in late July of last year following consideration by a Working Group of Officers taken from across LSP partner agencies. Since then, following input from the Group the Plan has been refined and a final draft version was signed off by the Group on 12<sup>th</sup> February 2007.

The Community Cohesion Plan is based on 7 key objectives; covering areas such as community tensions, migrant communities, interfaith activity and young people. The plan also responds to the five strands of Community Cohesion which Cattle defined as:

- Belonging - where all people feel they can belong and have a part to play.
- Safety – where all people are safe and treated with dignity.
- Equity - where equality of opportunity was the norm.
- Understanding – where differences between people are understood and valued.
- Celebration – where the richness of our diversity and commonality enjoyed.

The Plan contains specific tasks that will contribute towards achieving agreed objectives, identifies lead agencies and other organisations that will offer support and outlines how progress will be measured. The primary aim of this paper is to ask Members to consider Community Cohesion activities such as those suggested in Appendix A. However these are for guide and to encourage discussion and debate. Any reasonable alternative activities can be considered.

## 8. Finance

The activities identified will be able to be delivered with existing resources.

## 9. Risks and Uncertainties

None

## 10. Policy and Performance Agenda Implications

Promoting Community Cohesion is now a significant work stream in the recent Local Government White Paper “Stronger and Prosperous Communities” and its importance for all partners is reflected in the ongoing guidance and policy announcements issued recently by the DCLG, and the Commission for Integration and Community Cohesion. There is also an associated LAA target – “% of residents who feel that their local area is a place where people from different backgrounds get on well together” which falls within the remit of the Proud Board.

## 11. Background Papers and Consultation

None

## 12. Contact Names :

Zafar Saleem, Manager Equalities, Community Cohesion, & Inclusion, ext 2757,  
[zafar.saleem@rotherham.gov.uk](mailto:zafar.saleem@rotherham.gov.uk)

## Appendix 1 - Community Cohesion Action Plan 2006-2010.

- Aim: To create an environment where a cohesive community can exist, through the following strands:
- a) Belonging - where all people feel they can belong and have a part to play.
  - b) Safety - where all people are safe and treated with dignity.
  - c) Equity - where equality of opportunity is the norm.
  - d) Understanding - where differences between people are understood and valued.
  - e) Celebration - where the richness of our diversity and commonality is enjoyed.

OBJECTIVE	Lead / Support	Tasks	Measure	Strand	Timescales
1. Monitor levels of cohesion and tension within the Borough by providing quality information to the Cohesive Communities Partnership, Rotherham Partnership and all Partners.	RMBC plus support from all partners	1) Produce a “basket” of multiple indicators of community cohesion based on Home Guidance – “Building A Picture of Community Cohesion”, June 2003. <a href="http://www.communities.gov.uk/index.asp?id=1502689">http://www.communities.gov.uk/index.asp?id=1502689</a>	To what extent do you agree or disagree that your local area is a place where:	All	By 31/5/2007 (consultant researcher)
	South Yorkshire Police (Rotherham Command)	2) Establish a fortnightly community resilience forum to monitor intelligence and act on potential areas of tension.	(a) people of different ages get on well together (b) people from different backgrounds get on well together		Establish – March Meetings – scheduled for year by July
	South Yorkshire Police (Rotherham Command)	3) Establish a “Muslim Safety Forum” to develop better partnership working with Muslim communities and mosque committees for tension monitoring, community reassurance and developing positive responses to potential tensions.	Measured via Reachout and Quality of Life Survey.		Write – TOR; Hold inaugural meeting in April; scheduled for year by July
	South Yorkshire Police (Rotherham Command)	4) Pilot “Civic Partnership Networks” between statutory agencies and communities of interest	<i>Other local indicators can be added – see appendix 1</i>		Visit – Bradford asap; Establish – networks with COI by July



<b>OBJECTIVE</b>	<b>Lead / Support</b>	<b>Tasks</b>	<b>Measure</b>	<b>Strand</b>	<b>Timescales</b>
2. Implement Rotherham Integration Strategy for Asylum Seekers and Refugees	Manager, Asylum Seeker Team	Implement Rotherham Integration Strategy for Asylum Seekers and Refugees.	- <i>awaiting discussions with RMBC Asylum Team Leader</i>	Belonging Understanding Safety	1/4/2007 – 31/3/2008 (Manager Asylum Team)
3. Support borough wide initiatives that promote strong cohesive communities, and encourage dialogue and understanding amongst Rotherham's citizens.	RMBC (Culture and Leisure Services)/All	Promote a calendar of cultural events that celebrates diversity and offers positive opportunities for people from diverse communities to meet.	Attendance/ participation is measured through surveys to establish a baseline in year 1 and then targets for attendance proportionate to the size of diverse communities of Rotherham are set.	Understanding	1/4/2007 – 30/9/2007 (Phil Rogers)
4. Identify the needs of the new migrant communities in Rotherham and ensure statutory agencies and voluntary & community sector respond to the needs.	RMBC/All	Conduct a needs analysis, communicate outcomes to relevant services and establish monitoring mechanisms for service take-up.	Improvement in access of mainstream services by migrant communities measured through: 1. Entry or exit surveys; 2. User satisfaction surveys; or 3. Focus groups.	Belonging	1/4/2007 – 30/6/2007 (consultant researcher)
5. Tackle prejudice, harassment and hate crime within the Borough	Safer Rotherham Partnership	1) Establish a single partnership approach to monitor levels of harassment and all hate crime within the Borough.  2) Develop local performance indicators to monitor other hate crimes.	Reporting and recording of racial incidents (BVPI 174 and BVPI 175).  Actions against domestic violence - % of 11 questions on action set by the Audit Commission to	Equity / Safety	1) 1/4/2007 – 30/9/2007  2) 1/4/2007 – 30/6/2007 (consultant researcher)

OBJECTIVE	Lead / Support	Tasks	Measure	Strand	Timescales
	Marketing Rotherham Group	3) Promote media coverage and images that celebrate Rotherham's diverse communities, in order to challenge stereotypes and raise the profile of Rotherham as a welcoming place for everyone.	<p>which the authority can answer yes (BV225).</p> <p>The % of residents who think that people being attacked because of their skin colour, ethnic origin or religion is a very big or fairly big problem in their local area. (Audit Commission Quality of Life indicator).</p> <p>% of residents who think that for their local area, over the past three years, that race relations has got better or stayed the same. (Audit Commission Quality of Life indicator).</p> <p>Baseline established for other hate crimes.</p>		<p>1. Disability Project 1/4/2007 – 30/6/2007 (Speak Up)</p> <p>2. Poster campaign – positive images 1/4/2008 – 31/3/2008</p>
6. Interfaith activity	SYP/RMBC/REMA	Develop a sustainable multi-agency interfaith forum for the purpose of promoting respect and understanding between the various faith communities in Rotherham and to increase understanding of the positive role that faith communities play in our society.	<p>Baseline established through Reachout survey –</p> <p>(for example, “To what extent do you agree or disagree that your local area is a place where people of different faiths get on well together”)</p>	Belonging / Understanding	1/4/2007 – 30/9/2007
7. Young People	RMBC –	Community Cohesion Education Standards for	Standards as set out in	All	1/4/2007-

OBJECTIVE	Lead / Support	Tasks	Measure	Strand	Timescales
	Children and Young Peoples Services	Schools adopted by all schools in Rotherham.	guidance issued by Home Office Community Cohesion Unit, Sept. 2004, met. <a href="http://www.communities.gov.uk/index.asp?id=1502612">www.communities.gov.uk/index.asp?id=1502612</a> - see appendix 2		31/3/2008

## Extract of Home Guidance – “Building A Picture of Community Cohesion”, June 2003.

## Index of Indicators

<b>Headline outcome</b>	
CC01	The percentage of people who feel that their local area is a place where people from different backgrounds can get on well together.
<b>Common vision and sense of belonging</b>	
CC02	The percentage of respondents who feel that they belong to their neighbourhood/town/contry/England/Wales/Britain.
CC03	Key priorities for improving an area.
CC04	The percentage of adults surveyed who feel they can influence decisions affecting their local area.
<b>The diversity of people’s backgrounds and circumstances are appreciated and positively valued</b>	
CC05	The percentage of people who feel that local ethnic differences are respected.
CC06	Number of racial incidents recorded by police authorities per 900,000.
<b>Those from different backgrounds have similar life opportunities</b>	
CC07	Local concentration of deprivation.
CC08	The percentage of pupils achieving 5 or more GCSE’s at grades A-C or equivalent.
CC09	The percentage of unemployed people claiming benefit who have been out of work for more than a year.
<b>Strong and positive relationships are being developed between people from different backgrounds in the workplace, schools and neighbourhoods</b>	
CC10	The percentage of people from different backgrounds who mix with other people from different backgrounds in everyday situations.

**Extract of Community Cohesion Standards for Schools**

**What are the Community Cohesion Standards?**

**The standards are framed by four strategic aims and their related objectives:**

<b>1. Close the attainment and achievement gap</b>	
•	Assessment arrangements enable all pupils to attain at the highest level possible and do not put any group of pupils at a substantial disadvantage.
•	All staff have an equal opportunity for promotion to all levels within the school.
•	The school contributes to capacity building within the community.
<b>2. Develop common values of citizenship based on dialogue, mutual respect and acceptance of diversity</b>	
•	Curriculum content contributes to an application of cultural diversity and challenges prejudice, bias and stereotype.
•	The mainstream curriculum provides pupils with opportunities to learn about and become involved in the life of their communities.
•	Behaviour and discipline policies and procedures reflect the commitment to developing mutual respect and acceptance of diversity.
•	All staff and governors have the knowledge and understanding to provide opportunities to develop common values of citizenship based on dialogue, mutual respect and acceptance of diversity.
<b>3. Contribute to building good community relations and challenge all types of discriminations and inequality</b>	
•	The school works with the Local Education Authority and other providers to train its staff and governors on their responsibilities under relevant legislations.
•	All staff and governors have the knowledge and understanding to promote good community relations and challenge discrimination.
•	The school takes positive steps to promote good community relations.
•	Partnership arrangements are conducted in line with the school's equality policies.
<b>4. Remove the barriers to access, participation, progression, attainment and achievement.</b>	
•	The criteria and terms of offering a place at school, or placement at a college or work-based learning reflect the local 'catchment area' or produce a broad intake that is representative of the community and that complies with legislation on equal opportunities and school admissions (including specific provisions for faith schools).
•	The school excludes the minimum number of pupils with no significant differences in exclusion rates between different social or ethnic groups.
•	All pupils have access to the full-curriculum and no one group is over-represented in vocational routes or disappeared from the National Curriculum.
•	The star profile represents the diversity of British society.
•	The governing body reflects the communities it serves.
•	All pupils, parents and community members have equal access to education and training provision in the local area.

**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1.</b>	<b>Meeting:</b>	<b>Delegated Powers – Community Cohesion</b>
<b>2.</b>	<b>Date:</b>	<b>26<sup>th</sup> March, 2007</b>
<b>3.</b>	<b>Title:</b>	<b>Culture and Leisure Services – Community Cohesion Introduction</b>
<b>4.</b>	<b>Programme Area:</b>	Environment and Development Services

**5. Summary**

This report sets out an introduction to the ongoing work within Culture and Leisure aimed at our target groups and communities.

**6. Recommendations**

**That this report be received for information.**

## **7. Proposals and Details**

The attached briefing paper (Appendix A) highlights the work currently being undertaken within Culture and Leisure Services across a range of activities and areas aimed at delivering services to our target groups and communities.

Members may wish future reports to concentrate on more 'in-depth' analysis of particular aspects of this work to allow for critical analysis to be undertaken.

## **8. Finance**

There are no direct financial implications arising from this report.

## **9. Risks and Uncertainties**

There are risks associated with non-pursuance of issues/activities within this report and the negative impact it could have on our targeted areas.

## **10. Policy and Performance Agenda Implications**

This area of work is based on Corporate Priorities (Alive, Safe, Proud, Achieving) and directly relates to the Culture and Leisure Service Plan.

## **11. Background Papers and Consultation**

Culture and Leisure Service Plan  
Cultural Strategy  
Corporate Plan

**Contact Name :** Phil Rogers  
Director of Culture and Leisure Services  
01709 823666  
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Culture and Leisure Services – Community Cohesion Introduction

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
BME representation on Rotherham Cultural Consortium was considered at the December 2006 meeting.	Cultural Consortium	Proud	Chair of Cultural Consortium to meet with Diversity Festival Steering Group
Access, through books, reading and information to world wide knowledge, literature and inspiration.	Libraries, Museums & Arts	Alive/Learning	CSPI 36 The number of visits to Cultural Services, CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development
Provision of a focal point within communities which is accessible and welcoming to all.	Libraries, Museums & Arts	Safe/Proud	CSPI 36 The number of visits to Cultural Services
Recognisable, easily accessible buildings (aim to provide a library within 2 miles of every resident).	Libraries, Museums & Arts	Excellent	BV 220 Compliance against Public Library Service Standards
Provision of targeted services to communities within communities e.g. the elderly, young children, minority ethnic communities.	Libraries, Museums & Arts	Alive/Fair	CSPI 36 The number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population
Interface between communities and “the Council”, often the only Council presence in an area.	Libraries, Museums & Arts	Safe/Proud/Fair	CSPI 36 The number of visits to Cultural Services BVPI 119 (a)-(e) The % of residents satisfied with Cultural Services
Interface between communities and Members (often including local surgeries).	Libraries, Museums & Arts	Safe/Proud	
Extended opening hours, providing a safe, friendly space to meet friends, neighbours and the wider community (opening hours include evenings and weekends (including Sunday)).	Libraries, Museums & Arts	Alive	CSPI 36 The number of visits to Cultural Services



<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Mobile libraries provide a regular, local service, often seen as a meeting point for communities (particularly in rural areas).	Libraries, Museums & Arts	Alive	CSPI 36 The number of visits to Cultural Services
Family learning opportunities, bringing together member of families across generations e.g. pat a cake clubs, holiday activities.	Libraries, Museums & Arts	Alive/Fair	CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development CSPI 36 The number of visits to Cultural Services, CSPI 19 The representativeness of users of cultural services compare to the local population
Readers' groups, enabling people with a common interest to meet together, either in a library or wherever they choose.	Libraries, Museums & Arts	Alive	CSPI 36 The number of visits to Cultural Services
Free internet and e-mail access, enabling everyone to have access to up to date information for leisure, learning and private study and providing world wide communication for families and friends.	Libraries, Museums & Arts	Alive/Fair	CSPI 36 The number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population profile
Information about local communities, of geography or interest, including the Help in Hand database (also available on line) and the IT for Me service.	Libraries, Museums & Arts	Learning	CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Services to minority ethnic communities, aiming to encourage usage and take up of the service, both within libraries and within the community (includes home delivery service, Home from Home, outreach work)	Libraries, Museums & Arts	Alive/Fair	CSPI 36 The number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population
All staff receive training and awareness in the needs of our multicultural communities.	Libraries, Museums & Arts	Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile CSPI 21 Level of Equality Standard for local government to which Cultural Services conform
Home delivery/Maturity services, enabling those who cannot leave their homes to have access to books, reading and ICT.	Libraries, Museums & Arts	Alive/Fair	CSPI 36 The number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population profile
Heads together magazine, creating a community of interest (the elderly and "housebound") across the Borough.	Libraries, Museums & Arts	Alive/Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile CSPI 36 The number of visits to Cultural Services
Temporary exhibition programmes at Clifton Park Museum and Rotherham Arts Centre (Art Gallery, Main Corridor and Craft Case).	Libraries, Museums & Arts	Alive/Learning	CSPI 36 The number of visits to Cultural Services, CSPI 13 BVPI 170 a&b The number of visits to/usages of museums per 1,000 population

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Ongoing improvements to permanent displays at Clifton Park Museum.	Libraries, Museums & Arts	Alive	CSPI 36 The number of visits to Cultural Services, CSPI 13 BVPI 170 a&b The number of visits to/usages of museums per 1,000 population
Ongoing events programme, including monthly family fun days and new drop-in sessions for families with young children.	Libraries, Museums & Arts	Alive/Learning	CSPI 36 The number of visits to Cultural Services, CSPI 13 BVPI 170 a&b The number of visits to/usages of museums per 1,000 population
Citizenship Project (externally funded), currently working with schools to develop new themed school visits.	Libraries, Museums & Arts	Alive/Learning	CSPI 03 BVPI 170c The number of pupils visiting museums & galleries in organised school groups CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development
Partnership project with Archives and Local Studies completed, developing family history resources for skills for life tutors and students.	Libraries, Museums & Arts	Learning	CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Partnership with Speakup to operate cafe at Clifton Park Museum, providing training opportunities for people with learning difficulties.	Libraries, Museums & Arts	Learning	CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development
Community projects planned in Masbrough and Catcliffe, based on our historic sites (Walker Mausoleum and Catcliffe Glass Cone).	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development
Art 4 Identity Project (externally funded), new project to open-up art collections to community groups and give them opportunities to work with local artists to produce pieces, exhibitions and events in response to the collections.	Libraries, Museums & Arts	Alive/Learning	CSPI 36 Number of visits to Cultural Services CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development
Ferham Families Project, a partnership with the universities in Sheffield to provide heritage activities for local Pakistani and Kashmiri communities.	Libraries, Museums & Arts	Proud/Fair	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population
The Service works with five friends groups and a large number of local history groups in the Borough.	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Projects to develop new audiences, e.g. temporary exhibitions, outreach programmes, oral history projects.	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population
Targeting publicity material to inform and develop links with local minority groups including a regular feature in Muse arts and heritage newsletter.	Libraries, Museums & Arts	Proud/Alive/Learning/ Fair	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population
Supporting local initiatives by other arts organisations such as Faultlines project run by Open Minds Theatre Company.	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services
Global Village All Year Round Programme, working with individual groups to develop a rolling programme of arts based activities and events including Chinese New Year, Iranian New Year, Holi celebration, Refugee Week, Divali, etc.	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services
Developing and supporting individual artists providing a range of musical equipment available to use.	Libraries, Museums & Arts	Alive	CSPI 36 Number of visits to Cultural Services
Cultural Diversity Festival at Rotherham Show, developed in conjunction with representatives from a wide range of groups. The Festival is a 2 day event with 15 hours of live music and dance performances, surrounded by stalls and marquees.	Libraries, Museums & Arts	Alive	CSPI 19 The representativeness of users of cultural services compared to the local population

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Sports Development Team and Rotherham Ethnic Minority Alliance organised the Cabby Cup which gave an opportunity for Asian men between the ages of 20 and 40 to play in a six-a-side football tournament. The tournament saw over 40 taxi drivers (38 BME) taking part with help from RMBC football coaches.	Leisure & Green Spaces	Alive	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compared to the local population
"Kick Racism Out Of Football" week took place in the October holidays. Total participants 190.	Leisure & Green Spaces	Alive/Fair	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compared to the local population
Positive Action for Young People Football project in Bradgate Park- integrating the young people into the park and meeting/working with Harry Gresser from the Friends Group. Total participants 43.	Leisure & Green Spaces	Alive	CSPI 36 Number of visits to Cultural Services
Community Sports Coach delivery - across Rotherham. 13,240 participant visits. 1,166 sessions delivered. 1,170 new participants. 103 volunteers. 741 BME participants. 934 Disabled participants.	Leisure & Green Spaces	Alive/Learning	CSPI 36 Number of visits to Cultural Services CSPI 01The number of a) adults and b) young people taking part in cultural activities that have contributed to their learning and/or skills development

<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
BME Pilot project at Ferham Girls 13 - 19 years/Boys 13 - 19 years - planned activity at St Ann'/Ferham from October.	Leisure & Green Spaces	Alive/Fair	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population profile
BME Cricket project in partnership with Rotherham Town CC.	Leisure & Green Spaces	Alive/Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile CSPI 36 Number of visits to Cultural Services
Adult Community Physical Activity project in Kimberworth Park from October.	Leisure & Green Spaces	Alive	CSPI 36 Number of visits to Cultural Services
Eastwood Sports Fest, Blackburn Sports Fest/gala, Brinsworth Community Gala (July 2005 & 2006), Catcliffe Community Gala (July 2005), Aston Community Summer Fair (July 2005 & 2006), Maltby Festival (August 2005 & 2006).	Leisure & Green Spaces	Alive	CSPI 36 Number of visits to Cultural Services
Dare Devils Day – Multi-sport Delivery for people of all ages with disability. 1000 people attended and were able to take part in a variety of outdoor sport and countryside recreation activities.	Leisure & Green Spaces	Alive/Fair	CSPI 36 Number of visits to Cultural Services CSPI 19 The representativeness of users of cultural services compare to the local population profile
Herringthorpe Sports Village Project from September 2006.	Leisure & Green Spaces	Alive	CSPI 36 Number of visits to Cultural Services
Promotional material offered in other languages/formats.	Commercial & Promotional Services	Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile CSPI 21 Level of Equality Standard for local government to which Cultural Services conform

Activity	Service Area	Corporate Theme	Measurements
<p>Extensive user and non-user consultation was carried out in November 2005 to identify barriers to participation. As well as questionnaires being sent out to targeted NRS areas, the following distribution channels were also used to ensure a good representation from all communities within Rotherham:</p> <p>To target the Black Minority Ethnic community, translated questionnaires were handed out by Al-Muneera, and the United Multi-Cultural Centre, Asian males were further targeted at taxi ranks.</p> <p>To target young people questionnaires were also distributed through the Youth Café, Maltby, Thornhill and Rawmarsh Youth and Community Centres.</p> <p>For young families, parents and carers, questionnaires were distributed by Sure Start agencies in Ferham, Maltby and Rawmarsh.</p> <p>Questionnaires were handed out at Rotherham Older People's Experience of Services.</p> <p>Engagement with disabled people was made through the Wheelchair User Group, Access Liaison Group, Rotherham Community Transport Ltd, Scope Rotherham and the Time Out project via the Children's Disability Team.</p>	<p>Commercial &amp; Promotional Services</p>	<p>Fair</p>	<p>CSPI 19 The representativeness of users of cultural services compare to the local population profile  CSPI 20 BVPI 156 % of Cultural Services buildings in which all public areas are suitable for and accessible to disabled</p>



<b>Activity</b>	<b>Service Area</b>	<b>Corporate Theme</b>	<b>Measurements</b>
Eid lights provided as part of Christmas illuminations scheme within the town centre.	Commercial & Promotional Services	Proud	
Diverse classes included in Horticultural Show Schedule for Rotherham Show 2005.	Commercial & Promotional Services	Fair/Proud	CSPI 19 The representativeness of users of cultural services compare to the local population profile
Advice and assistance provided to local mosque on organising prize giving ceremony on Eldon Road Playing Fields.	Commercial & Promotional Services	Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile
Promotional Toolkit issued to all Culture and Leisure Managers includes advice and information on targeting a diverse audience.	Commercial & Promotional Services	Fair	CSPI 19 The representativeness of users of cultural services compare to the local population profile
All areas of the Service have carried out equality impact assessments on strategies/plans.	Culture & Leisure	Fair	CSPI 21 Level of Equality Standard for local government to which Cultural Services conform CSPI 19 The representativeness of users of cultural services compare to the local population profile
A significant number of staff have undertaken equality and diversity training across the Service.	Culture and Leisure	Fair/Learning	CSPI 21 Level of Equality Standard for local government to which Cultural Services conform CSPI 19 The representativeness of users of cultural services compare to the local population profile

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	Community Cohesion Matters Members Panel
<b>2.</b>	<b>Date:</b>	26 <sup>th</sup> March 2007
<b>3.</b>	<b>Title:</b>	Rotherham MBC's Corporate Consultation and Community Involvement (CCI) Framework Progress Report (April 2006-January 2007)
<b>4.</b>	<b>Programme Area:</b>	Chief Executives Department

#### **5. Summary**

This report updates on the progress made between April 2006 and January 2007 against the actions in the Council's Consultation and Community Involvement (CCI) Framework which aims to deliver improvements in community involvement and consultation activity across the Council.

The Framework sets out the Council's vision, aims and objectives for consultation and community involvement. It also sets out a range of actions to ensure that consultation and community involvement underpin and is built into Council policy and service delivery.

#### **6. Recommendations**

**The Cabinet Member is asked to note:**

- 1. The good progress made on the Corporate CCI Framework's Action Plan from April 2006 to January 2007 (appendix 1)**

## 7. Proposals and Details

### Background

The Framework identifies why Community Involvement and Consultation is important, where new approaches are needed and it draws upon good practice that has been identified by the Audit Commission and Yorkshire Forward

It is divided into two main parts. The first part sets out the context and the council's approach to consultation and community involvement. The second part sets out the specific areas of activity required to achieve improvements. This includes the Action Plan which has been produced with key Strategic Objectives and Key Actions that are needed to deliver the Framework.

The Framework was agreed by CMT and Cabinet in March 2006.

### Progress to date

The Framework has been published and disseminated widely. The Framework has been received positively and has been identified as good practice, the development of the Framework has been published as a case study on IDEA's Knowledge website and the Consultation Institute Website.

In the recent CPA, the council performed well in CCI across the council making strong improvements in user focus acknowledging the development of the CCI Framework as a key driver. "The Council is sustaining its strong community connections through extensive programmes of consultation and engagement, including with vulnerable sectors and minority groups in the borough" and "consultation outcomes are carefully tracked and are reflected in the final strategy and action plans."

All the actions in the action plan are on track (please see appendix 1). Some of the **key achievements** so far are:

- A CCI Training Event took place last year and staff training sessions have continued since.
- A Corporate CCI Officers Group has been developed and four meetings have taken place so far.
- NRS funding has been secured to develop an Older People's Forum and a Disability Network.
- The CCI Toolkit is completed and is ready for dissemination.
- The new Area Assemblies structure has been developed with support and a review undertaken from the Democratic Renewal Scrutiny Panel and was officially launched in September 2006.

- The Parish Charter was launched in March last year following support and a review from the Democratic Renewal Scrutiny Panel.
- The Corporate CCI Website is up and running on the council website.
- 7 Communities of Interest profiles have been developed and disseminated.
- 1<sup>st</sup> Quality of Life Survey undertaken and results have been disseminated which has established a baseline.
- Reach out has been refreshed.
- 3 Reach In Surveys completed.
- Customers Charters now 'live'.
- Older People's Forum developed.
- Revised Service Planning.

The CCI Framework was agreed at the Proud Theme Group with a view to extending it into a Partnership CCI Framework which has now been agreed by the Partnership Board in September 2006. Partners have a long history of consulting and involving, often in partnership. The proposal is to develop a Partnership CCI Framework setting out shared standards, principles and aims. It would build and bring together existing plans and guidance. Its aim would be to help ensure that all consultation is coordinated, consistent, coherent and constructive to high and common standards. The Local Area Agreement has a target to develop the RMBC CCI Framework into a Partnership one by November 2007.

### **8. Finance**

The actions have so far been delivered through Programme Area's existing budgets. The development of the Framework itself was met through the Chief Executive's budget.

### **9. Risks and Uncertainties**

If there is no Community Involvement/Consultation Framework developed and implemented, then it will be difficult make improvements that are needed to ensure that Community Involvement and Consultation is delivered effectively in terms of influencing policy, service planning and delivery. If the Framework is implemented, then this will have a positive impact on the Council's effectiveness and efficiency in meeting needs and involving local people.

### **10. Policy and Performance Agenda Implications**

Improving the level of involvement of local people is a major part of the Government's agenda to delivering improved services and policies and greater user satisfaction, nationally and locally.

In addition, new guidance emerging across a range of CCI issues is being reflected in the *Strong and Prosperous Communities - The Local Government White Paper*. The vision is of revitalised local authorities, working with their partners, to reshape public services around the citizens and communities that use them.

On a local level, CCI is highlighted as a priority in the Corporate Plan and Community Strategy. It is integral to the new Shared Vision for the Borough as set in Rotherham's Community Strategy. This for example seeks to ensure that "Active Citizenship and democracy will under-pin how Rotherham works"... and "that there will be many opportunities for people to be involved in civic life and decision making".

CCI is a cross-cutting objective in the Local Area Agreement. This is to ensure an increase in community and service-user engagement and involvement, supporting the development of volunteering, thus enabling greater local influence in decision making and service delivery. The Rotherham Compact also includes a CCI Code of Practice which is agreed principles between the public sector and the voluntary/community sector.

The implementation of the Corporate CCI Framework is part of the Year Ahead Commitment 63, to improve community consultation and engagement.

### **Background Papers and Consultation**

- Community Involvement and Consultation Framework with Action Plan
- Rotherham Compact, CCI and Policy Appraisal Code of Practice.
- Corporate Plan and Community Strategy.
- Local Area Agreements cross-cutting theme.
- Year Ahead Commitment 63, to improve community consultation and engagement.
- CCI Framework Action Plan Progress template completed in consultation with programme areas (appendix 1).

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## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
<b>Section 1 Improving quality, effectiveness and coordination of CCI</b>					
1	Produce and disseminate a toolkit to CCI	Corporate Consultation Officer (CXO)	Toolkit produced May 2006 and dissemination during 06/07	Toolkit agreed and produced.	Y
2	Produce a quarterly plan of major CCI	Corporate Consultation Officer (CXO)	First plan produced May 2006 and every three months thereafter.	On track and quarterly plans produced.	Y
3	Introduce a CCI Charter that sets out the quality standards expected	Corporate Consultation Officer/Principal Community Involvement Officer (CXO)	Charter agreed in September 2006 and dissemination during 06/07 in training and workshops	Draft produced.	Y
4	Maintain and enhance the Member CCI Panel	Corporate Consultation Officer/Principal Community Involvement Officer (CXO)	On-going	Panel still meets on a regular basis.	Y
5	Develop a new CCI officer group that brings together the existing consultation and community involvement panels	Policy & Research Manager (CXO)	July 2006	Completed and terms of reference agreed for CCI Officers group.	Y
6	Review and Re-model Area Assemblies	Executive Director (Neighbourhoods)	July 2006	The new way of working for the Area Assemblies has now been launched with support and a review undertaken from the	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
				Democratic Renewal Scrutiny Panel (Sept 06), the review is now to take place in September 07.	
7	Review and refresh Rotherham Reach out, the Borough's Citizens Panel	Corporate Consultation Officer (CXO)	May 2006	Completed in 2006. At Jan 07 now in Reachout 15, 2 <sup>nd</sup> Survey of new panel.	Y
8	Maintain and enhance Reach In Panel (RMBC Employee Panel)	Executive Director (Corporate Services)	3 surveys completed in 2006	3 Surveys completed 2 reports back to CMT 3 sets of focus groups held Panel members dropped (reason for leaving left Council employment) – so campaign underway to boost number back up.	Y
9	Produce a joint charter and action plan with Town and Parish	Community leadership Manager (Neighbourhoods)	April 2006	This has now been completed. Joint charter was launched in April 2006 following support and a review from the Democratic Renewal Scrutiny Panel.	Y
10	Increase participation from partner agencies in Area Assemblies, Area Plans, Neighbourhood Charters and Standards	Community Involvement Manager (Neighbourhoods)	July 2006	7 Area Plans have now been completed	Y
11	Develop 7 Neighbourhood Charters using intelligence from the Community Planning Framework to ensure residents are at the heart of decision making and they re-shape service delivery	Community Involvement Manager (Neighbourhoods)	April 2006	7 Neighbourhood charters have now been produced.	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
12	Agreeing and implementing a reviewed Rotherham Community Development Strategy (CDS) across partner agencies, providing a framework to assist effective community involvement	Partnership Development Manager (Neighbourhoods)	March 07	The CD strategy is a year ahead commitment; the draft strategy has now been produced and is out for consultation. Completion date has been changed to March 2007 as part of the Corporate year ahead planning process	Y
13	Establish Customer Service Centres across the Borough	Executive Director (Corporate Services)	March 2008	Completion date now slipped.	September 2008
14	Review and revise Council Customer Service Standards based on Customer needs and aspirations	Executive Director (Corporate Services)	July 2006	Refine Council Customer Service Standards based on customer needs and aspirations as identified in the Quality of Life Survey. Programme Areas will be reporting on an individual basis against the standards, however, we will be working in conjunction with Chief Executive's Office, to take this a step further by looking at additional questions to be included in the next survey.	September 2007
<b>Section 2 Raise awareness of the principles of effective CCI</b>					
1	Promote the CCI Toolkit and ensure that it is available to all employees	Corporate Consultation Officer (CXO)	Agreed and Launched in June 2006  Available on the Council Website in June 2006	Toolkit agreed and will be on website shortly.	Y



## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
2	Introduce and promote CCI training events aimed at Council staff and Members	Principal Community Involvement Officer/ Corporate Consultation Officer/Head of Scrutiny and Member Development (CXO)	March 2006 and then continued on an annual basis	First Annual CCI Training took place in March 2006. CCI Training sessions have taken place with HR aimed at council officers	Y
3	Encourage innovative and creative methods of CCI	Each Programme Area CCI Lead	On-going  Exercises captured in Annual Consultation by end of 2006	<p>Use of Electronic surveys for internal surveys such as Employee Opinion Survey and Reach – In. Developed on-line survey to determine possible usage of a new section on the website. Survey link included on homepage of Council website.</p> <p>The Visioning Exercise for Rotherham's first C&amp;YP's Plan captured the thoughts and ideas of 4500 young people using various tools and techniques.</p> <p>This years Lifestyle Survey taking place in September 07 will move away from the traditional paper based questionnaire methodology and will promote the use of an on-line survey that will be accessible throughout all schools in Rotherham.</p>	Y

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
				<p>Research is also currently being carried out in order to identify appropriate methodology to engage younger children.</p> <p>In order to inform the Play Strategy a massive model was produced of a make believe town and children and young people were invited to place pictures and comments on the model to express how they spend their leisure time and what their thoughts were on particular issues</p> <p>CX currently undertaking budget consultation doing focus groups with specific BME groups such as Chinese, Pakistani men &amp; women and Black communities following the community profiles which have identified gaps in consultation with these groups.</p>	
4	Identify training needs through the officer CCI Group and Member CCI Group	Principal Community Involvement Officer/ Corporate Consultation Officer (CXO)	March 2006 and on-going Report produced on	Training needs identified: a) Generic CCI awareness b) Equality & Diversity in CCI	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
			training needs in September 2006	c) Focus Group facilitation d) Survey design  To deliver in 2007, beginning with Feb sessions	
5	Review current methods of capturing consultation data across the Council and produce case studies of good practice	Principal Officer, Performance Management (CXO)	On-going	Budget Consultation identified as good practice by the National Youth Agency  Community Strategy visioning exercise and Older people's Strategy consultation identified in CPA as innovative.  Street pride has received national acclaim for their work with the communities.  The Council has received Beacon Council status for the 'Valuing People' theme. The council funds high levels of advocacy to make sure that the voices of people with learning disabilities are heard throughout the council.	Y
6	Refresh and develop the Council's Corporate CCI Website and the intranet-site including guidance on methods	Corporate Research Officer (CXO)	May 2006	CCI Website up and running.  Reach out website	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
	of CCI			introduced.	
7	Develop the Council's Your-Community. net page which encourages users to access information about their local area and, express their views and needs about their local area via the inter-net	Executive Director (Neighbourhoods) and Corporate Consultation Officer (CXO)	June 2006	E-consultation and e-petitioning in development stages.  Revised consultation database under development.	Y
<b>Section 3 Ensure that all communities are involved</b>					
1	Review and evaluate the council's approach to CCI with vulnerable and minority communities with a particular focus on the communities identified in the Neighbourhood Renewal Strategy	Principal Community involvement Officer (CXO)	May 2006 and on-going	<ul style="list-style-type: none"> <li>• BME Service Users Network under development.</li> <li>• Older People's Forum established.</li> <li>• Disability Network under development.</li> <li>• Voice and Influence and Youth Cabinet established to consult and involve children and young people.</li> <li>• Carers Forum established.</li> </ul>	Y
2	Develop a Borough Wide Multi-Agency Older People's Forum	Head of Adult Services (Social Services)	September 2006	<ul style="list-style-type: none"> <li>▪ Initial consultation meeting held 16.11.06;</li> <li>▪ First meeting of the older people's forum 15.1.07 and will look to agree a name, membership, management structure, and terms of reference.</li> </ul>	Y
3	Review engagement mechanisms with disabled people	Head of Adult Services (Social Services)	Mapping Exercise of engagement	<ul style="list-style-type: none"> <li>▪ Involvement / consultation stages reviewed gaps in</li> </ul>	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
			<p>mechanisms with disabled people completed by June 2006</p> <p>Disability Equality Scheme completed by December 2006</p>	<p>disabled people's involvement gaps and organised special events for BME communities and postal survey for young people and disabled employees;</p> <ul style="list-style-type: none"> <li>- Networking event planned 27.3.07 to set up a Disability Network for Rotherham;</li> <li>- RMBCs DES (Disability Equality Scheme) Implementation Plans – service user involvement and includes Disability Worker Representatives</li> <li>- Joint DES published on RMBC internet website (6.1.2.06).</li> </ul>	
4	Establish a strategic framework for giving voice and influence to children, young people and families.	Executive Director (Children and Young People's Services	April 2006	Complete	Y
5	Ensuring that the Community Planning process designs and	Partnership Development	March 2007	PMF framework has now been developed – will be	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
	shapes services which meet the diverse needs of the people of Rotherham	Manager (Neighbourhoods)		tabled before the NMCG on the 5 <sup>th</sup> February for final approval	
6	Development and Implementation of the Community Involvement/Consultation and Policy Appraisal Code of Practice- Rotherham Compact	Principal Community Involvement Officer (CXO)	Implementation of Action Plan begins April 2006	RMBC Compact Officers Group to meet to discuss the implementation of the codes.  All actions in the CCI code achieved to date.	Y
7	Develop a Local Area Agreements which includes a cutting objective to increase community and service-user engagement and involvement, supporting the development of volunteering, thus enabling greater local influence in decision making and service delivery.	Assistant Chief Executive (CXO) /VAR	March 2006	Completed.	Y
8	Introduce a Quality of Life Survey	Corporate Research Officer (CXO)	August 2006	Completed and findings distributed corporately and with partners.	Y
9	Develop profiles on target communities of interest and place to help understand their composition, future trends, needs and priorities and how they want to be consulted and involved.	Corporate Research Officer (CXO)	20 community profiles completed by April 2007	7 community profiles done to date.	Y
	Review and develop mechanisms to encourage eligible people to register for and vote in local elections	Head of Legal and Democratic Services and Head of Communications and	May 2006 and on an annual basis	Produced a range of information in different formats and languages targeted at local	Y

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
		Marketing		communities. Role of BME community liaison officer piloted at elections in 2006.	
<b>Section 4 Service and Policy Improvement</b>					
1	Maintain and enhance the corporate strategic consultation database to help collate and disseminate findings and good practice	Corporate Consultation Officer (CXO)	May 2006 and then maintain and enhance the corporate consultation database	CCI Strategic Database produced but will now be linked with Operational Database (Responsibility of N'Hoods).	Y
2	Work with the Council's Communications and Marketing Team to promote how CCI has influenced decisions, services and policies	Corporate Consultation Officer (CXO)	March 2007 and on-going	Ongoing through various media	Y
3	Review current methods of capturing consultation data across the council	Corporate Consultation Officer (CXO)	Review completed by September 2006	Ongoing	Y
4	Introduce Annual Review of strategic CCI	Corporate Consultation Officer (CXO)	First review completed and agreed for September 2006	Underway and updated quarterly.	Y
5	Each Programme Area will develop an annual statement on how CCI has informed decisions, services and policies	Each Programme Area CCI Lead	Statements to be developed by September 2006	Service Planning workshops are currently taking place with Programme areas which includes guidance on CCI informing service plans. Service Plans will be completed May 2007.  Outcomes are reported back	Y

## Update on progress for the CCI Framework

## Appendix 1

No.	Action	Which Programme Area/Lead Officer	New or ongoing from Year 1	Overview summary of progress and any key concerns	On target
				using the formal CMT reporting process. The Actions are then built into service plans for performance management.	
<b>Section 5 Performance Management</b>					
1	Develop Hear By Right (nationally accredited) standards for the active involvement of children and young people	CYP Advisor (Children and Young people's services)	May 2006	Adopted in Voice and Influence Strategy	Y
2	Standards for CCI to be set out in Charter and publicised widely	Corporate Consultation Officer (CXO)	August 2006	Draft produced.	Y
3	Annually report on, and disseminate widely, progress on the performance indicators set out in this Framework	Policy and Research Manager (CXO)	Report to Member Consultation Group by January 2007	Currently working with P & Q to firm up the performance indicators following the QOL findings.	Y
4	Evaluate the Framework on an annual basis	Principal Community Involvement Officer (CXO)	Report to Member Consultation Group by January 2007	Currently following up progress from programme areas against the actions, this will form the basis of a progress report and developing targets for the performance indicators following the QOL survey.	Y
5	Regular reports to CMT, Cabinet, Member CCI group, Community Cohesion Matters group and Democratic Renewal Scrutiny Panel on the Framework progress and impact	Principal Community Involvement Officer (CXO)	On-going	First progress report went to Community Cohesion Matters group and Democratic Renewal Scrutiny Panel in September 2006	Y



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted